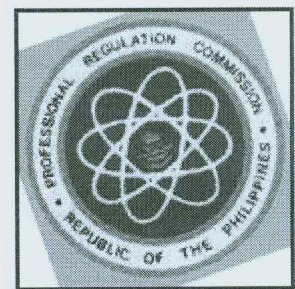




# Bids and Awards Committee

Republic of the Philippines  
 Professional Regulation Commission  
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 Chairman

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 Provisional Member, Non-IT Projects

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## Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

### ➤ Lots 1 & 2 – March 25, 2018 and September 30, 2018 Licensure Examination for Professional Teachers

Item #	Description
1.	The printing house of the winning Bidder, located within Metro Manila, must be made of concrete with suitable working area for quarantine work, and likewise guaranteed for the <b>safety and protection</b> of PRC personnel in the premises.
2.	The printing house, facilities, equipment and specifically the quarantine area must be completely secured and isolated from other printing jobs, if any, of the winning Bidder for the duration of the contract period. Before the quarantine period, Commission representatives, Board members, and examination personnel concerned shall conduct an ocular inspection of the quarantine premises to ensure that all requirements are in place.
3.	Complete quarantine and isolation of all personnel involved shall be guaranteed from a minimum of nine (9) days to a maximum of fifteen (15) days from start of quarantine.
4.	All windows of the printing house shall be locked, with only exhaust fans provided. All door/entrances shall be closed and sealed during the quarantine period. Entry to the premises shall be strictly monitored and exit prohibited.
5.	Members of the Professional Regulatory Board for Professional Teachers, three (3) Professional Regulation Commission (PRC)/computer operators, three (3) PRC Supervising Staff, one (1) roving PRC personnel from Internal Audit Services, two (2) PRC Security Officers, one (1) COA staff, two (2) NBI personnel and two (2) PNP Security Officers shall be quarantined at the Printing House to oversee printing operations. In addition, three (3) Security Personnel from the winning bidder shall be posted outside the entrance/exit of the quarantine area.
6.	The winning Bidder shall provide facilities for comfortable board and lodging, physician on call, air-conditioned working and sleeping quarters of PRC printing and shredding personnel, separate toilets with hot and cold showers for ladies and men, bed cushions, beddings, conference table, clothes lines/cabinets, lights, water and recreation facilities (2 TV sets, 2 DVD players, chess sets, billiard/table tennis/ping pong), washing machines, dryers, exhaust fans in all working and sleeping areas, industrial fans for workers and clear plastic container/bags for the Board's personal belongings for purpose of easy inspection, to be provided by the winning Bidder to the PRC and printing personnel during the whole period of quarantine. The location of the sleeping quarters of the PRC employees must be contiguous with the sleeping quarters of the employees of the winning bidder.  The winning Bidder shall provide adequate and balanced diet food at the preference of the Board Members.
7.	Round-the-clock 24-hour security system manned by Security Guards shall be provided by the winning bidder to cover the entire area from the start of quarantine. In the event of any loss or damage within the premises of the quarantine area and/or to the personal belongings or to the person of the personnel involved, the winning bidder shall be held liable and shall reimburse the amount equivalent to such loss or damage. Moreover, any incident of theft or damage to the personal belongings of quarantined personnel shall be sufficient ground to blacklist the winning bidder to participate in future competitive public bidding activities.

