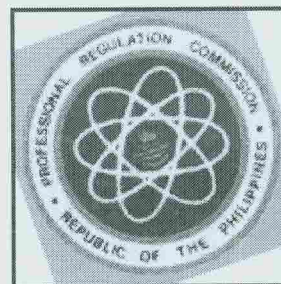




Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel.Fax: 310-0037



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Chairman

ARJAY R. ROSALES
Vice-Chairman

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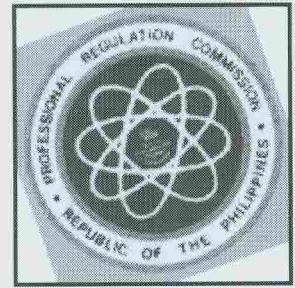
Section VII. Technical Specifications

Item	Specifications
1.	<p>Scope of Requirements</p> <ol style="list-style-type: none"> 1. The Fuel Supply Provider should comply with the following Philippine Standards on Fuel: <ol style="list-style-type: none"> a) Unleaded gasoline conforming to the Philippine National Standard 1131, with Research Octane Number (RON) of 93 minimum; and b) Diesel Fuel conforming to the Philippine National Standard 20, grade Automotive Diesel Oil (ADO). 2. The Fuel Supply Provider shall provide the gasoline and diesel fuels to PRC in the estimated volume or quantity for one (1) year or twelve (12) month period. 3. The Fuel Supply Provider shall provide the fuel requirements of PRC using the Fleet Card fuel payment system. It must ensure that the fleet card fuel payment system is protected from duplication or hacking and must have the flexibility to accommodate adjustments in setting the monthly limits either in pesos or in liters, in all or selected cards. 4. The Fuel Supply Provider shall employ the latest Fleet Card Technology. The Fleet Card should be able to contain pertinent information such as the authorized end-user, vehicle plate number, monthly allocation, and others. 5. In order to ensure continuity of service, the Fuel Supply Provider should be able to supply the existing number of fleet cards within two (2) weeks from the issuance of the Notice to Proceed. <ol style="list-style-type: none"> a) Have fully enrolled all users in the Fleet card fuel payment system b) Have completed distribution of fleet cards to all users c) Have conducted orientation on the use of the fleet card



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Additional fleet cards should be provided within one (1) week from receipt of the formal request by PRC through the PRC Administrative Division at no additional cost to PRC.

6. Considering the nationwide coverage of the services provided by PRC and to ensure ready access to fuel supply stations, the Fuel Supply Provider must have **at least 2,000 fuel refilling stations nationwide, and at least 850 stations equipped with fleet card terminals** that accept fleet card service located nationwide.

7. The Fuel Supply Provider should provide, whenever required, through its own facility or through an accredited towing facility, 24/7 towing services to PRC motor vehicles, free of charge, within Metro Manila.

8. Towing service shall cover all PRC vehicles such as cars, vans with issued fleet cards.

1.1 The Fleet Card Service Provider must:

1.1.1 Have a wide service station network nationwide and all of its branches are available at all times to dispense the fuel requirements to PRC service vehicles following the terms and condition set in the contract.

1.1.2 Have a web-based program for data tracking or monitoring reflecting the monthly purchases.

1.1.3 Give the 24-Hour Towing Services and Roadside Assistance nationwide to all service vehicles enrolled in the fleet card.

3.3 The Fuel Supply Service Provider shall provide PRC service vehicles a **Vehicle Specific** fleet card to contain the following:

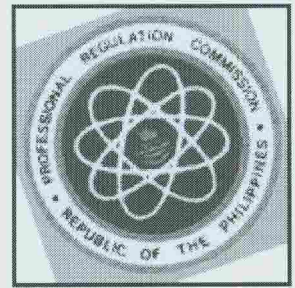
- a. Card Number
- b. Office name
- c. Vehicle details (type of vehicle & plate number)
- d. Product restriction (type of fuel; allocation and frequency of services)
- e. Expiry date

3.4 The Product Restriction includes the Type of



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Fuel: Premium, Unleaded or Regular Gasoline, Diesel

3.5 The maximum fuel allocation of each vehicle per month is indicated in the Fleet Card.

3.6 Only the vehicle indicated on the fleet card shall be allowed to avail of the above products and services with the limitations categorically stated therein.

3.7 The Fuel Supply Service Provider shall be responsible to dispense and make available at all times at all branches of its stations for a period of one (1) year under the terms and condition most advantageous to the government the following estimated volume or quantity:

total fuel allocation for one (1) year (based on allocation/service vehicle /month indicated in the fleet card):

- a. Gasoline : 8,820 liters more or less
- b. Diesel : 58,224 liters more or less

Maximum Credit Limit will be as allotted for each office under item 5.0.

4 Responsible of the Fuel Supply Services Provider

4.1 The service provider shall allow issuance of fuel products to PRC vehicles, enrolled/listed in the fleet card program, in all of its branches.

4.2 The service station/branch shall load fuel only to the vehicle indicated in the fleet card (plate number, petroleum products i. e., gasoline or diesel) and no excess shall be allowed outside the maximum allocation.

4.3 A transaction slip/receipt/invoice shall be issued every time fuel is withdrawn.

4.4 The Statement of Account should be accurate with the receipt/invoice issued by the service station.

4.5 Ensure that the fleet card transaction slip accurately reflects any and all purchases charged to the fleet card.

