



### Professional Regulation Commission

## APPLICATION FOR REGISTRATION WITHOUT EXAMINATION (VARIOUS BOARDS)

NAME OF BOARD				<b>1 ½ X 1 ½ PICTURE</b>
<b>PERSONAL DATA</b>				
LAST NAME	FIRST NAME	MIDDLE NAME		
<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	CIVIL STATUS		<input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SEPARATED	
CITIZENSHIP	DATE OF BIRTH (mm/dd/yy) □ □ □ □ □ □		PLACE OF BIRTH	
PERMANENT MAILING ADDRESS				
ZIP CODE		TELEPHONE/CELL PHONE NO/ EMAIL ADDRESS		
SPOUSE'S NAME & CITIZENSHIP		FATHER'S NAME & CITIZENSHIP		MOTHER'S NAME & CITIZENSHIP

Have you ever been convicted by final judgment before any court, military tribunal or administrative body?  YES  NO  
(If yes, please attach a copy of the decision)

**EDUCATIONAL DATA**

	Name of School	Location	Course/Degree Completed	From (mm/dd/yy)	TO (mm/dd/yy)
Elementary					
High School					
College					
Others					

**PREVIOUS LICENSURE EXAMINATION/S TAKEN**

NAME OF EXAMINATION	DATE TAKEN	VERIFIED BY		PRC ID YEAR EXPIRED
		Record Section	Registration Division	

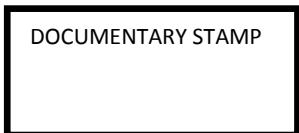
**EMPLOYMENT RECORD**

OFFICE	POSITION HELD	SPECIFIC WORK/FUNCTION	FROM (mm/dd/yy)	TO (mm/dd/yy)

<b>ACTION TAKEN</b> Remarks: _____ _____ _____ Processed by: _____ Date: _____	<b>ACTION TAKEN BY THE BOARD</b> CHAIRMAN _____ MEMBER _____ MEMBER _____ MEMBER _____ MEMBER _____	I HEREBY CERTIFY that the information and/or statements in this application including the documents submitted in support thereof are all true and correct to my own knowledge, and that I am fully aware that any false information or statement in this application and/or its attachments shall render me liable for criminal prosecution and/or administrative sanction.
<b>ACTION TAKEN BY THE CASHIER</b> Amount: _____ Date: _____ O.R. No: _____ Issued by: _____		<div style="border: 2px solid black; border-radius: 15px; width: 50px; height: 50px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> THUMBMARK </div>
		_____ Applicant's Signature _____ Date Accomplished

Subscribed and sworn to before this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ at \_\_\_\_\_, Affiant  
Applicant entitled to me his Community tax Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

\_\_\_\_\_  
PRC ADMINISTERING OFFICER



O.R. No. \_\_\_\_\_  
Amount Paid: \_\_\_\_\_  
Date Paid: \_\_\_\_\_

**FOLLOW-UP SLIP**

NAME: \_\_\_\_\_ PROFESSION \_\_\_\_\_  
DATE OF FILING: \_\_\_\_\_

Please verify approval of your application and resolution number at the Application Division @ (02) 736-22-52 after 3 months or visit PRC website at www.prc.gov.ph (news & event)

\_\_\_\_\_  
Application Processor/Date

## STEPS IN FILING APPLICATION FOR REGISTRATION WITHOUT EXAMINATION

1. Fill-out application form together with the required documents for pre-evaluation to the Application Division (4<sup>th</sup> Floor, Annex Bldg.) at the PRC Central Office and the Regional Offices processing counters.
2. Go to the Legal Division (2<sup>nd</sup> Floor, Main Bldg) for notarization
3. Go to the cashier for payment of fees. (Ground Flr., Main Bldg.)
4. Go to the Customer Service Center for documentary stamp (Ground Flr., Annex Bldg.)
5. Submit duly accomplish application form to the Application Division.
6. After three (3) months, verify status of application at Tel. No. (02) 736-2252

## DOCUMENTS REQUIRED

### **CERTIFIED MINE FOREMAN**

1. Original and photocopies of Transcript of Records/Diploma
2. Original and Photocopy of Birth Certificate (NSO)
3. Original NBI Clearance
4. Certificate of Experience (PRC Form 104)
5. Certificate of Employment (at least 5 years)

### **METALLURGICAL PLANT FOREMAN** **PLEASE SEE REQUIREMENTS FOR CERTIFIED MINE FOREMAN**

1. Original and Photocopy of birth certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. Original and Photocopy of College diploma/High School diploma
5. Duly notarized Service Record
6. Duly notarized Certificate of Employment
7. Certificate of Experience (APP-04)
8. NBI Clearance

### **CHEMIST**

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records
4. NBI Clearance
5. Original and Photocopy of Doctoral Degree Diploma
6. Copy of Thesis

### **MEDICAL LABORATORY TECHNICIAN**

flunkers with ratings of 70% or above)

1. Report of rating (optional)
2. Original NBI Clearance
3. Original and Photocopy of Marriage Certificate NSO (for married female)

### **RADIOLOGIC TECHNOLOGIST & X-RAY TECHNOLOGIST**

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records and Diploma
4. Certificate of Experience (PRC Form No. 104) – *for RAD. Tech. only*
5. Certificate of Employment (for private employees) – *for RAD-Tech. only*
6. Service Record (for gov't employees) - *for RAD-Tech. only*
7. PART Certificate of Membership
8. Original NBI Clearance
9. Authenticated copy of Report of Rating from DOH-RHS

### **PROFESSIONAL MEDICAL REPRESENTATIVE**

1. Original & Photocopy of NSO Birth Certificate
2. Original & Photocopy of Marriage Certificate NSO (for Married female)
3. Certificate of Employment
4. Certificate of Training

### **PROFESSIONAL ELECTRICAL ENGINEER**

1. Original and Photocopy of Transcript of Records
2. Original and Photocopy of Birth Certificate (NSO)
3. Original and Photocopy of Marriage Certificate NSO (for married female)
4. NBI Clearance
5. Valid certificate of registration and Professional ID as REE
6. Certificate of Experience (APP-04)

### **PROFESSIONAL MECHANICAL ENGINEER**

1. Original and Photocopy of Birth Certificate (NSO)
2. Original and Photocopy of Marriage Certificate NSO (for married female)
3. Original and Photocopy of Transcript of Records

4. Lists of design undertaken with the supervision of a PME
5. Curriculum Vitae
6. Two (2) titles of proposed reports each with a short write-up and table of content
7. NBI Clearance
8. Current Professional ID as ME
9. Certificate of Competency
10. Affidavit of applicant
11. Certificate of Experience (APP-04)
12. Detailed Description of Machineries and Equipment Handled

### **PROFESSIONAL ELECTRONICS ENGINEER**

1. Valid PRC ID as Electronics Engineer or Certificate as Electronics Engineer.
2. Valid IECEP ID or Certificate of membership in good standing from IECEP.
3. Certified experience record of active self-practice and/or employment either in government service or in private sector, in the format to be prescribed by the Board, indicating the inclusive dates, companies worked for, description of specific responsibilities, relevant accomplishments and name, position of immediate supervisor for a period of at least seven (7) years (inclusive and/or aggregate), at least two(2) years of which are in responsible charge of significant engineering work, from the date the applicant took his/her oath as an Electronics and Communications Engineers or Electronics Engineers.
4. Three (3) certification signed by three (3) PECE attesting that the experience record submitted by the applicant is factual (not needed for those who have been registered and licensed as ECE under R.A. 5734, for at least seven (7) years.
5. Original NBI Clearance (Private Sector)
6. Original Ombudsman Clearance and NBI Clearance (for those in the government service)