



Republic of the Philippines  
Professional Regulation Commission  
Manila

NOTICE TO PROCEED

MAR 10 2017

**MS. MYLENE PALALAY**

Authorized Representative  
Business Machines Corporation  
Carson Bldg. 1883 Orense St.,  
Guadalupe Nuevo, Makati City

**PROCUREMENT OF OFFICE SUPPLIES FOR 2017 LOT 1 – BROTHER TONER, TN  
3448 (ORIGINAL) COMPATIBLE WITH BROTHER HL-L6400DW HIGH VOLUME  
MONOCHROME LASER PRINTER**

Dear Ms. Palalay:

In reference to the duly signed and approved contract on the above stated project, and pursuant to the Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as "The Government Procurement Reform Act", you are required to proceed with the delivery of Toners as Specified in Section VI on the Schedule of Requirements particularly – Brother Toner, TN 3448 (Original) Compatible with Brother HL-L6400DW High Volume Monochrome Laser Printer, upon receipt of this notice.

Please acknowledge receipt of this Notice to Proceed by signing on the space above your name and return the same to us.

Very truly yours,

**TEOFILO S. PILANDO, JR.**

Chairman

CONFORME:

**BUSINESS MACHINES CORPORATION**

By:

**MS. MYLENE PALALAY**

Authorized Representative