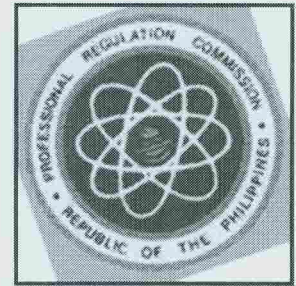




## Bids and Awards Committee

Republic of the Philippines  
Professional Regulation Commission  
P. Paredes St., Sampaloc, Metro Manila  
Tel. Fax: 310-0037  
Email: prcbac2013@gmail.com



ARISTOGERSON T. GESMUNDO  
Chairman

ARJAY R. ROSALES  
Vice-Chairperson

MARIA LIZA M. HERNANDEZ  
Member

HENRIETTA P. NARVAEZ  
Member

WILMA T. UNANA  
Member

ALFONSO C. VILORIA  
Provisional Member, Non-IT Projects

GREGORIO DELLORO  
Provisional Member, IT Projects

### SECRETARIAT:

KAREN M. MAGSALIN  
Secretary

VICTOR RICO P. LOPEZ  
Member

MARGIERY D. DULIN  
Member

GLENN I. PAJARON  
Member

CHRISTOPHER A. MAYO  
Member

LIEZEL F. BURAGA  
Member

### REQUEST FOR QUOTATION (RFQ) No. 2018-015 (Negotiated Procurement)

Date:

Contact Person:

Name of Company:

Address:

Contact details:

Dear Sir/Madam:

The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **Procurement of Labor and Services for the Preventive Maintenance of 136 Air Conditioning Units (ACU) in Various Offices for Two (2) Quarters.**

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B", for your reference.

For inquiries you may email at [prcbac2013@gmail.com](mailto:prcbac2013@gmail.com) or you may call the BAC Secretariat at Facsimile No. (02) 310-0037.

Thank you.

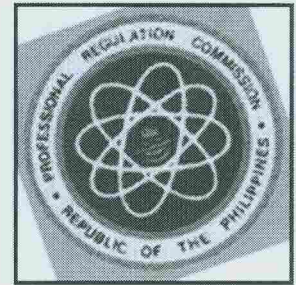
Very truly yours,

  
**ATTY. ARISTOGERSON T. GESMUNDO**  
Assistant Commissioner  
BAC Chairman



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Member

### REQUEST FOR QUOTATION (Negotiated Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **Procurement of Labor and Services for the Preventive Maintenance of 136 Air Conditioning Units (ACU) in Various Offices for Two (2) Quarter** in accordance with Section 53.9 (Small Value Procurement) of The 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

**Name of Project :** 1 Lot - Procurement of Labor and Services for the Preventive Maintenance of 136 Air Conditioning Units (ACU) in Various Offices for Two (2) Quarter RFQ – NP No. 2018 – 015

**Approved Budget for the Contract:** Two Hundred Fifty-Seven Thousand Pesos (P257,000.00)

**Location :** Professional Regulation Commission  
P. Paredes St., Sampaloc, Manila

**Specification :** See attached **Annex "A"** for the Term of Reference and **Annex "B"** for Financial Bid.

**Delivery Date :** Seven (7) working days upon receipt of Purchase Order (PO)

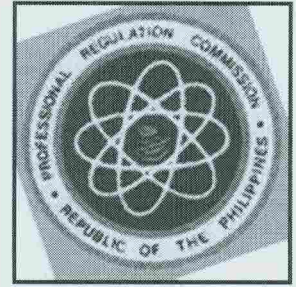
Interested bidders who are legally, technically and financially capable may submit their accomplished open quotation/proposal (**Annex "B"**) manually, through facsimile or via email, duly signed by the owner or his duly authorized representative **on or before 11 o'clock in the morning of June 06, 2018** at the BAC Office, QMS Section, 4<sup>th</sup> Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, at which time the envelope containing the quotation or via email at [prcbac2013@gmail.com](mailto:prcbac2013@gmail.com) will be evaluated at the Conference Room, 2<sup>nd</sup> Floor PRC Main Building, in the presence of the representative who may choose to attend.

### ❖ TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
3. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
4. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.



# Bids and Awards Committee



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Member

- Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
- Any erasures or overwriting shall be valid only if they are properly signed by the bidder or his/her duly authorized representative/s.

Copies of the following eligibility requirements (or its equivalent/or if applicable) are also required to be submitted along with the quotation/proposal:

- Valid Mayor's / Business Permit
- PhilGEPS Registration Number
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- BIR Certificate of Registration
- DTI Registration

**\*For Individual** (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)

PRC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at Facsimile No. 310-0037

Very truly yours,

**ATTY. ARISTOGERSON T. GESMUNDO**  
Assistant Commissioner  
BAC Chairman

