



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
2nd Floor Uytinkoc Building, Senator Enage St., Tacloban City
Tel. Nos.: (053) 323-9729; (053) 832-2519



REQUEST FOR QUOTATION

LEASE OF OFFICE SPACE FOR PRC TACLOBAN CITY REGIONAL OFFICE

(THROUGH NEGOTIATED PROCUREMENT WITH PRIVATELY-OWNED REAL ESTATE PURSUANT TO SECTION 53.10 OF THE IMPLEMENTING RULES AND REGULATIONS OF R.A. 9184 AND GPPB RESOLUTION NO. 08-2009)

The PROFESSIONAL REGULATION COMMISSION – TACLOBAN REGIONAL OFFICE (PRC-TACLOBAN), with address at 2nd Floor, Uytinkoc Bldg., Senator Enage Street, Tacloban City, through its Regional Bids and Awards Committee (RBAC), invites interested parties to submit quotation for the Lease of Office Space of PRC TACLOBAN REGIONAL OFFICE through Negotiated Procurement / Lease of Real Property (Sec. 53.10, IRR of R.A. No. 9184) with Approved Budget for the Contract of **ONE MILLION EIGHT THOUSAND PESOS (Php 1,008,000.00)** or **EIGHTY FOUR THOUSAND PESOS (Php 84,000.00)** per month (VAT inclusive).

The office space shall be delivered by the owner of the building pursuant to the needs by the PRC Tacloban City Regional Office based on the aforementioned budget.

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of twenty (20) calendar days from the date of the submission of the quotation.
3. Price quotation/s, to be denominated in Philippine peso shall be inclusive of all taxes, duties and/or levies payable.
4. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
5. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. The Bidder should deliver the building and its improvement works, within two (2) months after the Notice of Award.
7. Any erasure or overwriting shall be valid only if they are properly signed by the owner or his duly authorized representative.

SPECIFICATIONS

I. Location and Site Condition

1. The property is accessible by public transport.
2. The property has relatively flat topography.
3. The property has adequate and properly installed drainage system and must not be located in a flood prone area.
4. The property has at least 20 parking slots for use of PRC-Tacloban employees and clients.
5. The property's classification is for mix-use (office, commercial, institutional)
6. The property has pedestrian sidewalks.

II. Neighborhood and Data

1. The property has an available office space of at least FIVE HUNDRED FIFTY SQUARE METERS (550 sq.m.) for lease.
2. The Approved Budget for the Contract (ABC) for the lease of office space is **P84,000.00 per month (VAT inclusive)**. Monthly rental includes common area maintenance and operating costs.
3. The property is located in a sanitary and healthy environment.
4. The property is not located in an area where there could be adverse influence to its usage.
5. The property's highest and best use is for an office-commercial building.
6. Presence of police and fire stations within reasonable distance from commercial food establishments/eateries/cafeterias/restaurants.

