

BIDS AND AWARDS COMMITTEE

EVALUATION SHEET: ELIGIBILITY / TECHNICAL / FINANCIAL

ABC: ₱ _____

DATE: _____

PROJECT: PROVISION OF SECURITY SERVICES (2018)

REQUIREMENTS	P or F	P or F	
BIDDER'S INITIALS			

ELIGIBILITY DOCUMENTS			
<p>1. The bidder must have completed, within the period specified in the Invitation to bid & ITB Clause 12.1 a (iii), a single contract that is similar to this project, equivalent to at least 50% of the ABC, which is ₱_____ only.</p> <p><i>For this purpose, similar contracts shall refer to contracts for Security Services.</i></p>			
<p>2. SEC Certificate of Registration, DTI for sole proprietorship, or CDA for cooperatives, or any proof of such registration as stated in the BDS.</p> <p>“No other acceptable proof of registration is recognized.”</p> <p>The original certified true copy of Certificate of Registration shall be submitted.</p> <p><i>In case of an amendment of the name of the Corporate, bidders must submit the Certificate of Filing of amended Articles of Incorporation certifying therein the new name of the entity, SEC certification as to the amendment of the corporate name, if applicable, as well as a <u>certificate of good standing</u>.</i></p>			
<p>3. Valid and Current Mayor’s Permit/Municipal License where the prospective bidder’s principal office is located.</p> <p><i>In exceptional cases where the LGU concerned has not yet released the Mayor’s Permit, Bidders in lieu of the valid Mayor’s Permit may submit, a substantial proof of renewal of the Mayor’s Permit, such as Official Receipt of payment.</i></p>			
<p>4. The statement of all ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid from January 2016 up to the date of the submission and opening of bids;</p> <p>The Statement shall include, for each contract, the following:</p> <ul style="list-style-type: none"> i. name of the contract; ii. date of the contract; iii. kinds of Goods; iv. amount of contract and value of outstanding contracts; v. date of delivery; and vi. end user’s acceptance or official receipt(s) issued for the contract, if completed. 			
<p>5. Statement identifying the Bidder’s single largest completed contract similar to the contract to be bid within the period of January 2016 up to the date of submission and opening of bids.</p>			
<p>6. Audited Financial Statement stamped “received” by the BIR or its duly accredited & authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from the date of bid submission.</p>			
<p>7. For compliance with the financial eligibility requirement, <u>the bidders must submit a computation of its Net Financial Contracting Capacity (NFCC), which must be at least equal to the ABC to be bid, calculated as follows:</u></p> <p>NFCC = [(Current assets minus current liabilities) (K)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid.</p> <p>Where: K = 10 for a contract duration of one year or less, 15 for a contract duration of more than one year up to two years, and 20 for a contract duration of more than two years.</p> <p><u>The values of the bidder’s current assets and liabilities shall be based on the data submitted to the BIR, through its Electronic Filing and Payment System (EFPS).</u></p>			

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<p>8. Only tax returns filed and paid through the BIR Electronic Filing and Payment System (EFPS) shall be accepted.</p> <p>Note: The latest income and business tax returns are those within the last six months preceding the date of bid submissions.</p>			
<p>9. Articles of Incorporation and By-laws:</p> <p>The bidder must submit its Articles of Incorporation and By-laws which were originally submitted with the SEC under and all of its previous Corporate name and the succeeding amendments or series of amendments, if any.</p> <p><i>In case of an amendment of the name of Corporate, bidders must submit Certificate of Filing of amended Articles of Incorporation certifying therein the new name of the entity, SEC certification as to the amendment of the corporate name, if applicable, as well as a certificate of good standing.</i></p>			
<p>10. CLASS "B"</p> <p>If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provision of the JVA in the instance that the bid is successful.</p>			
TECHNICAL DOCUMENTS			
<p>11. Bid Security</p> <p>The bid security shall be limited to Bid Securing Declaration or Manager's Check in the following amount:</p> <p>a) No percentage required, if the bid security is Bid Securing Declaration; or</p> <p>b) The amount of Php _____ if bid security is Manager's Check.</p>			
<p>12. Conformity with the technical specifications, as enumerated and specified in Sections VI and VII of the Bidding Documents.</p> <p><i>*Technical Specification shall be supported by submitting samples or evidence of such compliance.</i></p>			
<p>13. Acknowledgment and compliance with Sections IV and V of the Bidding Documents: the General Conditions and Special Conditions of Contract.</p>			
<p>14. Sworn Statement in accordance with Section 25.2 (a) (iv) of the IRR of RA 9184 and using the form prescribed in the Philippine Bidding Documents.</p>			
<p>15. Secretary's Certificate</p>			
<p>16. Duly accomplished Financial Bid in the Official Bid Form</p>			
<p>17. Bid Price</p>			
<div style="border: 1px dashed black; padding: 5px; width: fit-content;"> <p>Legend: P = Passed F = Failed N/A=Not Applicable</p> </div>			

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BIDDER'S INITIALS			

Bids and Awards Committee

JULIE L. SABALZA
 Chairman

FLORIZA A. TAN
 Vice-Chairman

DAISY Q. ALBAÑO
 Member

ROTELO B. CABUGSA
 Member

MARIA MELAGROS A. GOLIS
 Member

BIDDERS:

 Signature Over Printed Name

 Signature Over Printed Name

 Signature Over Printed Name

OBSERVERS:

 Signature Over Printed Name

 Signature Over Printed Name

 Signature Over Printed Name