



Professional Regulation Commission

APPLICATION FORM FOR ACCREDITATION OF LECTURER / SPEAKER OF REAL ESTATE SERVICE TRAINING PROGRAM

Instruction:

*This application must be accomplished by the applicant.
Any false statement is subject to legal prosecution.*

Date Filed: _____
Reference No.: _____

Part I – Personal Data

Last Name	First Name	Middle Name
Citizenship:	Valid Special Temporary Permit Number (Authenticated copy) for foreigner	
Date of Birth:	Civil Status:	Gender:
Mailing Address:		E-Mail Address:
Tel. No.	Cell No.	Fax No.

Part II – Professional Course Taken

Profession:	Registration No.	Year last Paid
-------------	------------------	----------------

Part III – Experience and Training

	Date of Service	Employer

Part IV - Acknowledgement

<p>I HEREBY CERTIFY that the above information written by me are true and correct to the best of my knowledge and belief. I further authorize PRC and other agencies to investigate the authenticity of all the documents presented.</p> <p>_____ Signature of Applicant</p> <p>_____ Date</p>	<p>SUBSCRIBE AND SWORN to before me affiant exhibited to me the applicant's community Tax Certificate No. _____ dated _____ issued at _____.</p> <p>_____ (Notary Public)</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Part V - Action Taken:

<p>Registration Division: (verification of registration)</p> <p>Cash Division: Amount: _____ O.R. No. _____ Date _____ Issued by: _____</p>	<p>Legal Division: (verification of pending case)</p> <p>Standards & Inspection Division: Process by: _____ Date: _____</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------

Reviewed by:

OIC, Standards & Inspection Division

ACTION BY THE BOARD OF REAL ESTATE SERVICES

Approved

Disapproved

Chairman

Member

Member

Member

Member

Date _____

Certificate of Accreditation No. _____

PROCEDURES IN APPLYING FOR ACCREDITATION FOR LECTURER / SPEAKER OF REAL ESTATE TRAINING PROGRAMS

- Step 1. Secure ALS Application Form (SID-RES-01) at the Standards and Inspection Division counter or down load at www.prc.gov.ph.
- Step 2. Fill-out Application Form then proceed to Legal Division for notarization of application.
- Step 3. Proceed to Standards & Inspection processing window for evaluation and assessment.
- Step 4. Pay processing fee of P1, 500.00.
- Step 5. Submit Application Form with all the required documents and official receipt to the Standards and Inspection Division designated window.
- Step 6. Verify your application after _____ days from the time of submission by calling 310-10-48 (Standards & Inspection Division)

CHECKLIST OF REQUIREMENTS INITIAL APPLICATION (*Original and Photocopy*)

- Resume with latest 2 x 2 photograph (colored, white background)
- One (1) pc. 2 x 2 photograph (colored, white background) – for File Card
- Notarized affidavit of ten (10) years experience in the field of Real Estate Education / Practice supported by certifications as claimed in the affidavit.
- Notarized affidavit of five (5) years experiences in lecturing and teaching in Real Estate and related fields supported by certifications as claimed in the affidavit
- Photocopy of current NBI clearance
- PRC Certificate of Registration
- Photocopy of PRC Identification Card / License
- Current Professional Tax Receipt (for each Profession)
- Short Brown Envelope
- Four (4) documentary stamps

CHECKLIST OF REQUIREMENTS FOR RENEWAL (*Original and Photocopy*)

- Duly accomplished and notarized application form (SID-RES-01)
- One (1) pc. 2 x 2 photograph (colored, white background) – for application form
- Notarized affidavit summarizing the accomplishments as a lecturer/speaker for the past year/s supported by certificate/s as claimed in the affidavit.
- Photocopy of current NBI clearance
- Photocopy of expired Certificate of Accreditation as Lecturer/Speaker issued by PRC
- Photocopy of PRC Identification Card / License
- Current Professional Tax Receipt (for each Profession)
- Short Brown Envelope
- Three (3) documentary stamps