



EXAMINATION ADVISORY

Licensure Examination for Certified Public Accountants in Koronadal City (December 06-08, 2024)

The Professional Regulation Commission - Regional Office XII hereby informs the examinees of the December 2024 Certified Public Accountants Licensure Examination in KORONADAL CITY of the following important guidelines

Venue of the Examination:

- **Korbel Foundation College, Inc. – Purok Spring Uno, Brgy. Morales, Koronadal City**

Required items/ documents during examination days

1. Official Receipt
2. Notice of Admission
3. Ball pens with BLACK ink only
4. Two (2) or more Pencils (No. 2)
5. One (1) piece long size brown envelope
6. One (1) piece long transparent plastic envelope (for keeping valuables and other allowed items)
7. One (1) piece metered-stamped window mailing envelope
8. Non-programmable Calculators (Please refer to Commission Resolution No. 1809-2024 or the Updated List of Non-programmable Calculators Allowed in Licensure Examinations.)

NOTE: ONLY ONE BASIC CALCULATOR PER EXAMINEE SHALL BE ALLOWED INSIDE THE EXAMINATION ROOM. CALCULATORS SHALL BE INSPECTED AND HAVE TO BE RESET BEFORE THE START OF THE EXAMINATION.

Prohibited items inside the examination premises/ rooms

1. Books, notes, review materials, and all other printed materials containing coded data/ information/ formulas
2. Calculators that are programmable or with embedded functions, especially Casio FX991ES and Casio FX-991ES Plus pursuant to Memorandum Circular 2018-01.
3. Mobile phones, smart watches such as Apple, Samsung, or other brands, earplugs, transmitters, portable computers, Bluetooth, and other electronic gadgets/devices that may be used to store or retrieve data/ information or to communicate for whatever purposes.
4. Bags of any kind (ladies' bag, shoulder bags, attaché case, backpacks, etc.)
5. Other examination aides not stated in the board program.

General Instructions to the Examinees

1. Check or verify your school assignment at the PRC official website (www.prc.gov.ph) two (2) to three (3) working days before the examination. Bring your NOTICE OF ADMISSION when you verify your school assignment. Visit your school assignment before the day of the examination.
2. On the examination day, report to your school assignment no later than 5:30 A.M. Be punctual. Late examinees will not be admitted.
3. Examinees are required to wear the following attire on examination day:
 - **Male Examinees** - White polo shirt with collar (without any seal, logo, or mark) Decent pants or slacks
 - **Female Examinees** - White blouse or shirt with collar (without any seal, logo, or mark) Decent pants or slacks
4. All personal belongings shall be surrendered to the proctor and placed in a secured space within the examination room.
NOTE: PERSONAL BELONGINGS BROUGHT BY AN EXAMINEE SHALL BE FOR HIS/HER ACCOUNT. THE PRC WILL NOT BE ANSWERABLE FOR ANY SUCH ITEM OR PERSONAL BELONGING THAT MIGHT BE LOST DURING THE EXAM WITHOUT FAULT OR NEGLIGENCE ON ITS PART.
5. Loitering and unnecessary conversing in the hallways or the examination rooms are **STRICTLY PROHIBITED**.
6. Examinees shall bring their prepacked meals/ snacks and water/drink upon entry to the examination room, which shall be eaten on their assigned seats. **Food deliveries are NOT allowed during the examination.**
7. Use of polyethylene terephthalate (PET) bottles, plastic wrappers, and food packages shall be avoided in observance of the city's and partner schools' solid waste management initiatives. Litters must be disposed of properly in the designated garbage bins.
8. Cheating and all other prohibited acts as stipulated in Memorandum Order No. 57, series of 2020, which will impair the integrity and credibility of the licensure examination shall be dealt with accordingly.
9. Examinees are advised to check also the board program of Certified Public Accountants posted at the PRC official website through this link:
https://www.prc.gov.ph/sites/default/files/110624%20DECEMBER%202024%20LECPA%20Program_Rev.pdf, for additional information regarding the examination.