

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGIONAL OFFICE V - BICOL
Regional Government Center, Rawis, Legazpi City

Annual Procurement Plan for FY 2024 - Non CSE
as per GAA

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
DRUGS AND MEDICINES													
A.I.a.1	Various Drugs and Medicines for use PRC RO V Personnel	All Offices	No	Shopping	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	GoP	75,000.00	75,000.00		Provision of medicines to support health & wellness program of PRC V employees in this time of pandemic.
Semi -Expendable - Office Equipment													
A.III.a.2	Other Machinery and Equipment (SE)	LRD-Exam	No	NP-53.9 - Small Value Procurement	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	GoP	90,000.00	90,000.00		Stainless-steel Vertical type water tank stainless steel-made Capacity of 2,000 liters or 550 gallons Diameter of 118 cm and 220 cm in height With iron stand, Elegant design, Highly Durable, corrosion-resistant
A.III.b.4	Office Equipment (SE)	Regulation	No	NP-53.9 - Small Value Procurement	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	GoP	30,000.00	30,000.00		INK TANK PRINTER
A.III.c.1	Office Equipment (SE)	All Offices	No	NP-53.9 - Small Value Procurement	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	GoP	50,000.00	50,000.00		Printer, Microphone with rechargeable battery
Semi -Expendable - Furniture and Fixtures													
A.III.b.4	Furniture and Fixtures (SE)	Regulation	No	NP-53.9 - Small Value Procurement	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	GoP	55,000.00	55,000.00		OFFICE TABLE STEEL FILING CABINET
Semi -Expendable Information and Communications Technology Equipment													
A.III.b.4	Information and Communications Technology (SE)	Regulation	No	NP-53.9 - Small Value Procurement	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	2nd quarter 2024	GoP	135,000.00	135,000.00		1500VA UPS LAPTOP, for Mid-range Users

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Communication Expenses													
A.III.a.1	Postage and Courier Services	All Offices	No	NP-53.9 - Small Value Procurement	1st quarter 2024	1st quarter 2024	1st quarter 2024	1st quarter 2024	GoP	120,000.00	120,000.00		For the postage and courier expenses of the office
Supplies and Materials Expenses													
A.I.a.1	Fuel, Oil and Lubricants Expenses	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	350,000.00	350,000.00		Fuel for Avanza, Innova, Rush and Adventure
Other Supplies and Materials Expenses													
A.III.a.2	Other Supplies and Materials Expenses (SE)	LRD-Exam	No	NP-53.9 - Small Value Procurement	1st quarter 2024	1st quarter 2024	1st quarter 2024	1st quarter 2024	GoP	45,000.00	45,000.00		Various electrical supplies and materials for the installation of electrical transformer for the new electrical connection of PRC Testing Center
General Services													
A.III.a.2	Vehicle Rental	LRD-Exam	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	450,000.00	450,000.00		Vehicle Rental for the conduct of Medium to Large Licensure Examinations in the Region
Repairs and Maintenance													
A.I.a.1	Transportation Equipment	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	100,000.00	100,000.00		Repairs and preventive maintenance of Toyota Rush (P8H586) and Toyota Innova (P7C198)
A.III.a.1	Buildings	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	50,000.00	50,000.00		Repairs and maintenance of Regional Office Main Building and PRC Testing Center
A.III.b4	Buildings	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	70,000.00	70,000.00		Repairs and maintenance of the facility at the Offsite Service Center

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A.III.a.1	Machinery	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	35,000.00	35,000.00		Repairs and preventive maintenance of Power Generator Set and Shredding Machine in Regional Office
A.III.a.1	Office Equipment	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	135,000.00	135,000.00		Repairs and preventive maintenance of various office equipment in the Regional Office and PRC Testing Center
A.III.a.1	Printing Equipment	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	35,000.00	35,000.00		Repairs and preventive maintenance of Duplo and RISO Machine in the Regional Office
A.III.c.1	Information and Communications Technology (CO)	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	50,000.00	50,000.00		Repairs and preventive maintenance of various ICT equipment
Representation Expenses													
A.I.a.1	Representation Expences	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	100,000.00	100,000.00		Meals and other expenses related to conduct of various activities, meetings and seminars.
A.III.a.1		Application	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	50,000.00	50,000.00		
A.III.a.2		Examination	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	100,000.00	100,000.00		
A.III.b.1		Legal	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	40,000.00	40,000.00		
A.III.b.2		Regulation	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	100,000.00	100,000.00		Meals and Accommodation related to conduct of inspections
A.III.b.4		Regulation	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	100,000.00	100,000.00		Meals and other expenses related to conduct of various activities, meetings and seminars.

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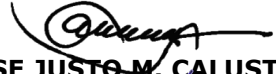
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Other Maintenance and Operating Expenses													
A.I.a.1	Printing and Publication Expenses	All Offices	No	Shopping	within 2024	within 2024	within 2024	within 2024	GoP	15,000.00	15,000.00		For printing of various posters and announcements and/or advocacy campaigns of the office.
A.III.b.4	Other MOOE	All Offices	No	NP-53.9 - Small Value Procurement	within 2024	within 2024	within 2024	within 2024	GoP	60,000.00	60,000.00		Other expenses related to the operation of the office
TOTAL:										2,440,000.00	2,440,000.00		

Prepared by:


JUDELYN L. DANA O
BAC Secretariat

Recommending Approval:
The Regional BAC


JEROME M. BAÑES
Chairman


JOSE JUSTO M. CALUSTRE JR.
Member


Certified Funds Available:


EDWARD Y. FLORIN
Acting Accountant

Approved by:


ATTY. DOMINIC M. CERBITO
Vice Chairman


VICENTE I. OLLANES JR.
Provisional Member


JONABELLE RYM ALACAR
Budget Officer III


SHARO B. LO
HOPE, Director


LESTER LOUIES Z. BENTOR
Provisional Member