



EXAMINATION ADVISORY

LICENSURE EXAMINATION FOR PRC BUTUAN CITY

Certified Public Accountants Licensure Examination (December 6-8, 2024)

STRICTLY "NO REQUIREMENTS, NO ENTRY POLICY"

BRING THE FOLLOWING ON THE DAY/S OF THE EXAMINATION:

- Notice of Admission (NOA)
- Official Receipt
- One (1) piece metered-stamped window mailing envelope
- One (1) piece Long Transparent WHITE (non-colored) plastic envelope (for keeping your valuables and other allowed items)
- One (1) piece long size brown envelope
- Two (2) or more pencils (No. 2)
- Ball pen with **BLACK ink only**
- **NON-PROGRAMMABLE CALCULATORS** (Please refer to Commission Res. No. 1809 s2024)



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NOTE:

- Examinees shall bring their own pens, pencils, and erasers. Borrowing from a seatmate is strictly not allowed.
- All personal belongings of the examinees shall be surrendered to the proctor and shall be placed in a secured space within the examination venue.
- The rules on the conduct of bodily search, inspection of personal belongings of the examinees, and the seizure/confiscation of prohibited items during the licensure exam (Annex A of PRC MO No. 57 s. 2020) shall be strictly observed.
- Personal belongings brought by an examinee shall be for **HIS/HER** own account. The **PRC will NOT** be answerable for any such item or personal belonging that might be lost during the exam without fault or negligence on its part.
- **NOTE: ONLY ONE ACCEPTABLE NON-PROGRAMMABLE CALCULATOR SHALL BE ALLOWED INSIDE THE EXAMINATION ROOM. ALL CALCULATORS SHALL BE INSPECTED AND HAVE TO BE RESET BEFORE THE START OF THE EXAMINATION.**



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Examinees shall report to the school/building assignment no later than 5:30 A.M. Be punctual. Late examinees will not be admitted.

Examinees are required to wear the following attire every examination day:

- a. Male examinees - Tucked-in white polo or shirt **with collar** (without any seal, logo or mark);
Decent pants or slacks
- b. Female examinees - Tucked-in white blouse or shirt **with collar** (without any seal, logo or mark);
Decent pants, slacks or skirts

Examinees must be well-groomed, with hair properly clipped and/or pony tailed.



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The following are **PROHIBITED** inside the examination premises/room:

- Books, notes, review materials, and other printed materials containing coded data/information/formula
- **PROGRAMMABLE CALCULATORS** or calculators with embedded functions especially **CASIO FX991ES** and **CASIO FX-991ES** plus
- **APPLE, SAMSUNG AND OTHER SMART WATCHES, CELLULAR PHONES, EAR PLUGS, TRANSMITTERS, PORTABLE COMPUTERS, BLUETOOTH AND OTHER ELECTRONIC GADGETS/DEVICES WHICH MAY BE USED TO STORE OR RETRIEVE DATA/INFORMATION AND/OR TO COMMUNICATE FOR WHATEVER PURPOSES**
- Bags of any kind (ladies bag, shoulder bags, attaché case, backpacks, etc.)
- Other examination aids not stated in this program.



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- **OTHER REQUIREMENTS**

Individually Packed Lunch, Snacks and Drinks

Examinees and examination personnel shall bring their own meals (pre-packed meal/snack and drink) **to be eaten during breaks, on their assigned seats.**

Examinees and examination personnel are encouraged to observe the minimum health standards per DOH Circular No. 0324 (s. 2023) throughout the conduct of the examination.

The use of polyethylene terephthalate (PET) or plastic bottles for water shall be avoided in observance of the solid waste management initiatives of the LGU and the partner schools.

Note: Schools/Review Centers/Co-examinees or any groups are NOT allowed to distribute or sell food and drinks outside or inside the testing center premises. Food Deliveries are STRICTLY NOT ALLOWED. School Canteens are not allowed to sell food.



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NO LOITERING. Immediately after the whole duration of the examination, you are advised to leave the examination premises. Talking and loitering are prohibited in the hallways or in the examination room.

Examinees are advised to check the Examination Program posted at the PRC Official website at https://www.prc.gov.ph/sites/default/files/110624%20DECEMBER%202024%20LECPA%20Program_Rev.pdf for additional information regarding the examination.

FOR PRC BUTUAN EXAMINATION CONCERNS.

Please feel free to contact us:

- **E-mail Address: prc13examsec@gmail.com**
- **Hotline Number: 09631829314** (calls will be entertained from 8AM-5PM during working days).

Please be guided accordingly.