



Professional Regulation Commission

STATEBOARD VERIFICATION REQUEST

DATE FILED:
NAME: Last Name, First Name, Middle Name, Maiden Name, Suffix
PROFESSION: REGISTRATION NO. :
EXAMINATION DATE: mm/dd/yyyy REGISTRATION DATE: mm/dd/yyyy
PLACE OF EXAMINATION: PRC ID CARD EXPIRATION DATE: mm/dd/yyyy
CITIZENSHIP: PROOF OF CITIZENSHIP:
EMAIL ADDRESS. / CONTACT NO.: DATE OF BIRTH: mm/dd/yyyy
NAME OF SCHOOL: Complete Name
SCHOOL ADDRESS: Complete Address
DEGREE COURSE: DATE OF GRADUATION: mm/dd/yyyy
PURPOSE OF STATEBOARD VERIFICATION:

CONFORME:
I agree to the PRC Privacy Notice and give my consent to the collection and processing of my personal data in accordance thereto.
SIGNATURE OVER PRINTED NAME

FOR PRC PROCESSING

AMOUNT PAID: RECEIVED BY:
O.R. NO.: (SIGNATURE OVER PRINTED NAME)
O.R. DATE:
ISSUED BY: PROCESSED/VERIFIED BY:
DATE DUE: (SIGNATURE OVER PRINTED NAME)
DESTINATION (FOREIGN ENTITY/REQUESTING PARTIES):
COMPLETE MAILING ADDRESS:
THRU ORDINARY/REGISTERED MAIL
THRU COURIER
THRU EMAIL
NAME OF COURIER:
TRACKING NUMBER:
DATE OF PICK UP:

NOTE: Please make sure that you have the original copy of the supporting document/s.

CLAIM SLIP

DATE FILED :
NAME : Last Name, First Name, Middle Name, Maiden Name, Suffix
PROFESSION : DESTINATION : DATE OF PICK UP : mm/dd/yyyy

PLEASE SEE THE REQUIREMENTS AND PROCEDURES AT THE BACK OF THIS SHEET

STATEBOARD VERIFICATION REQUEST (BACK PAGE)

BACK PAGE

A. REQUIREMENTS:

1. Accomplished online Application Form
2. Valid Professional Identification Card (PIC)/e-PIC
3. Verification form from the International Requesting Party/ies
4. One (1) photocopy of Transcript of Records (TOR) (as may be required)
5. One (1) photocopy of valid Philippine Passport - Original to be presented
For Dual Citizens - Oath of Allegiance from Philippine Consulate/Order and Identification Certificate from Bureau of Immigration
6. Receipt of Courier or Postage Stamps (as may be required)
7. Documentary Stamp Tax (DST) (as may be required)
8. Ordinary mailing envelope
9. Other documentary requirements as may be required by Requesting Party/ies
10. For Authorized Representatives:
 - a) Non-Registered Professional must present any valid government-issued ID and Special Power of Attorney (SPA) duly executed and signed by the Applicant.
 - b) Registered Professional must present valid Professional Identification Card/e-PIC and Authorization Letter duly signed by the Applicant.

B. PROCEDURE:

1. Access the PRC website online (<http://online.prc.gov.ph>) and log-in using your account.
2. Select an appointment place and date for the application of Stateboard Verification Request and payment option;
3. Download and print application form with reference number and pay the corresponding fee/s thru any of the availment payment options/channels; and
4. On the appointment date, proceed to the appointment place and submit the duly signed accomplished application form and all the documentary requirements to the concerned Regional Office.

For final review and approval of the template, if in order, please indicate approval with signature and date:

Name and signature: _____
Designation: _____
PRC Regional Office: _____
Date: _____