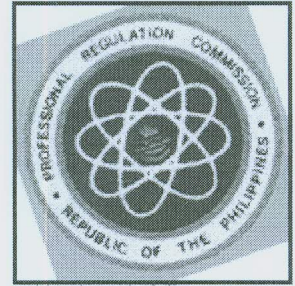


Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 310-0037
Email: prcbac2013@gmail.com



ARISTOGERSON T. GESMUNDO
Chairman

ARJAY R. ROSALES
Vice-Chairperson

MARIA LIZA M. HERNANDEZ
Member

HENRIETTA P. NARVAEZ
Member

WILMA T. UNANA
Member

ALFONSO C. VILORIA
Provisional Member, Non-IT Projects

GREGORIO DELLORO
Provisional Member, IT Projects

SECRETARIAT:

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Secretary

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GLENN I. PAJARON
Member

CHRISTOPHER A. MAYO
Member

LIEZEL F. BURAGA
Member

REQUEST FOR QUOTATION (RFQ) No. 2018-022 (Negotiated Procurement)

Date:

Contact Person:

Name of Company:

Address:

Contact details:

Dear Sir/Madam:

The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **Supply, Delivery and Installation of Biometric Door Access - REBID.**

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B", for your reference.

For inquiries you may email at prcbac2013@gmail.com or you may call the BAC Secretariat at Facsimile No. (02) 310-0037.

Thank you.

Very truly yours,

ATTY. ARISTOGERSON T. GESMUNDO
Assistant Commissioner
BAC Chairman



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Chairman

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Vice-Chairperson

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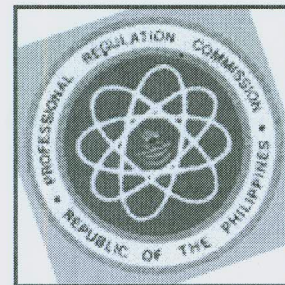
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REQUEST FOR QUOTATION (Negotiated Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **Supply, Delivery and Installation of Biometric Door Access – REBID** in accordance with Section 53.9 (Small Value Procurement) of The 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Supply, Delivery and Installation of Biometric Door Access – REBID RFQ – NP No. 2018 – 022

Approved Budget for the Contract: Thirty Four Thousand Forty Eight Pesos (Php34,048.00)

Location : Professional Regulation Commission
P. Paredes St., Sampaloc, Manila

Specification : See attached **Annex “A”** for the Term of Reference and **Annex “B”** for Financial Bid.

Delivery Date : Must be delivered Thirty (30) days upon receipt of Notice to Proceed.

Interested bidders who are legally, technically and financially capable may submit their accomplished open quotation/proposal (**Annex “B”**) manually, through facsimile or via email, duly signed by the owner or his duly authorized representative **on or before 10 o'clock in the morning of October 30, 2018** at the BAC Office, QMS Section, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, at which time the sealed envelope containing the quotation will be opened at the Conference Room, 4th Floor PRC Annex Building, in the presence of the representative who may choose to attend.

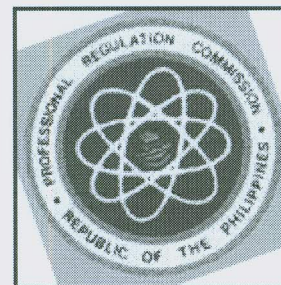
❖ TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
3. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
4. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
5. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any erasures or overwriting shall be valid only if they are properly signed by you or your duly authorized representatives.



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Member

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Member

Copies of the following eligibility requirements (or its equivalent/or if applicable) are also required to be submitted along with your quotation/proposal:

1. Valid Mayor's / Business Permit
2. PhilGEPS Registration Number
3. Latest Income / Business Tax Return
(Except for government agencies as lessor)

***For Individual** (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)

PRC reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at Facsimile No. 310-0037

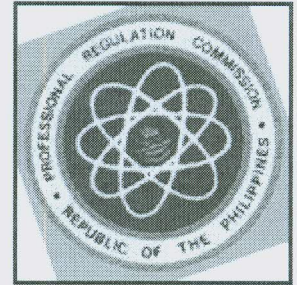
Very truly yours,


ATTY. ARISTOGERSON T. GESMUNDO
Assistant Commissioner
BAC Chairman



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ANNEX "A"

TERM OF REFERENCE (TOR)

PROCUREMENT FOR THE SUPPLY, DELIVERY AND INSTALLATION OF BIOMETRIC DOOR ACCESS - REBID

(Through Negotiated Procurement Pursuant to Section 53.9 of
the 2016 Revised Implementing Rules and Regulations of R.A. 9184)

I. Approved Budget for the Contract

The supplier shall bid for all items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of Thirty Four Thousand Forty Eight Pesos (P34,048.00), inclusive of all applicable bank and government charges.

II. Technical Specification

Unit	Item Description	Quantity
pc	Fingerprint Scanner w/ Cloud Management System Support	1
pc	Single door magnetic lock (600lbs)	1
pc	LZ bracket for inward door (600lbs)	1
pc	Door release button w/ back box	1
pc	Resettable emergency door release single pole	1
pc	UPS access control power supply 12V, 3A with back-up battery	1
lot	Roughing-in materials such as: (UTP cable, screws, connectors, cables, molding, miscellaneous)	1
lot	Labor, Supervision (termination and testing)	1

III. Warranty, Delivery and Installation

1. The proponent must provide a warranty period of one (1) year for parts and components from the time of the hardware delivery
2. The warranty period shall only commence upon formal acceptance of the hardware and services products/solutions.
3. Delivery must be Thirty (30) days upon receiving Notice to Proceed.
4. Installation must begin upon completion of the delivery of materials.

IV. Maintenance and Support Plans

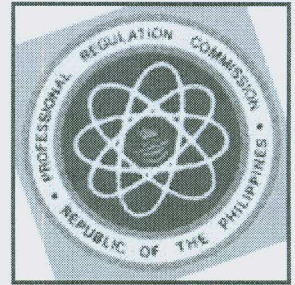
The winning bidder shall:

1. Provide four (4) hours response time for hardware and related problems and issues.



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2. Provide helpdesk phone and email technical support during regular office hours (8:00 AM to 5:00 PM from Monday to Friday) for non-critical events and incidents related to the delivered hardware.
3. Establish procedure on support and problem escalation.

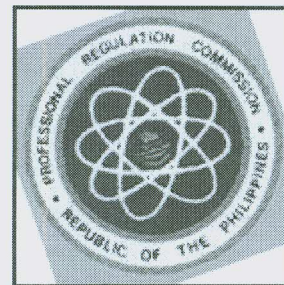
ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE SUPPLY, DELIVERY AND INSTALLATION OF BIOMETRIC DOOR ACCESS – REBID

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY



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ANNEX "B"

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Vice-Chairperson

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Member

PRICE QUOTATION SHEET FINANCIAL BID

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

Total Bid Price for the Project (Inclusive of all Taxes)

In Figures: _____

In Words: _____

*THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT.

Bidder's authorized signature over printed name

Designation: _____

Name of Company: _____

Address: _____

Contact No: _____