



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph



REGULAR MEMBERS


ARISTOGERSON T. GESMUNDO
Chairman


OMAIMAH E. GANDAMRA
Vice-Chairperson


WILMA T. UNANA
Member


CRISANTO L. DECENA
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Member


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TEODORO V. MENDOZA II
Provisional Member, Non-IT Projects


RICHARD M. ARANIEGO
Provisional Member, IT Projects

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Secretary

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Member

JOEL P. IGNACIO
Member

REQUEST FOR QUOTATION (RFQ) No. 2021 – 66 to 70 (Negotiated Procurement – Small Value Procurement)

Date:

Contact Person:

Name of Company:

Address:

Contact details:

Dear Sir/Madam:


The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **PROCUREMENT OF VARIOUS IT EQUIPMENT (Lot 1 to 5).**

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes “A-B” for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Thank you.

Very truly yours,


ATTY. ARISTOGERSON T. GESMUNDO
Assistant Commissioner
BAC Chairman



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REQUEST FOR QUOTATION (Negotiated Procurement – Small Value Procurement)

The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **Procurement of Various IT Equipment (Lot 1 to 5)** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Name Procurement of Various IT Equipment:
of
Project:

Lot 1 – Four Hundred Forty-Nine (449) Units Headset (USB) with Approved Budget for the Contract of Eight Hundred Fifty-Nine Thousand Three Hundred Eighty-Six Pesos (Php859,386.00) – RFQ NO. 2021-66

Lot 2 – Three Hundred Forty-One (341) Units Uninterruptible Power Supply (UPS) with Approved Budget for the Contract of Five Hundred Eleven Thousand Five Hundred Pesos (Php511,500.00) – RFQ NO. 2021-67

Lot 3 – Four Hundred Forty-Nine (449) Units Web Camera with Approved Budget for the Contract of Five Hundred Thirty-Eight Thousand Eight Hundred Pesos (Php538,800.00) – RFQ NO. 2021-68

Lot 4 – Fifty-Three (53) Units Network Switch with Approved Budget for the Contract of Five Hundred Eighty-Three Thousand Pesos (Php583,000.00) – RFQ NO. 2021-69

Lot 5 – Fifty (50) Units WiFi Router with Approved Budget for the Contract of Three Hundred Fifty Thousand Pesos (Php350,000.00) – RFQ NO. 2021-70

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal (**Annex “B”**) personally, by mail/courier, through facsimile No. **(02) 5-310-0037** or via email at bac@prc.gov.ph, duly signed by the owner or his duly authorized representative using the “PRC Official Forms” provided herein **on or before 10:00 in the morning of November 12, 2021** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, at which time, the quotation/proposal will be evaluated at the BAC Conference Room, 4th Floor, PRC Annex Building on **November 12, 2021**, at **1:30** in the afternoon. **Bidders/representatives who may wish to attend the opening of bids must submit a letter of intent to the BAC Secretariat’s email address.**

❖ TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex “A” & “B”)**.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.



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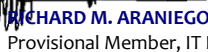
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5. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.
8. Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

In addition to the quotation/proposal, copies of the following eligibility requirements (or its equivalent/ or if applicable) are required to be submitted:

1. Valid Mayor's / Business Permit

(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return

(for ABCs above P500,000.00)

4. Omnibus Sworn Statement

(Unnotarized Omnibus Sworn Statement may be accepted in compliance with the GPPB Resolution No. 09-2020, dated 7 May 2020, subject to compliance therewith after award of contract but before payment.)

5. Secretary's Certificate / Authorization to sign as representative


- ❖ *For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)*
- ❖ *For procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.*

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Very truly yours,


ATTY. ARISTOGERSON T. GESMUNDO
Assistant Commissioner
BAC Chairman



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ANNEX "A"

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TERMS OF REFERENCE (TOR)

PROCUREMENT OF VARIOUS IT EQUIPMENT (Lot 1 to 5)
 (Through Negotiated Procurement Pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of R.A. 9184)

I. Approved Budget for the Contract

The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of Two Million Eight Hundred Forty-Two Thousand Six Hundred Eighty-Six Pesos (Php2,842,686.00) inclusive of all applicable bank and government charges.

II. Specification

PROCUREMENT OF VARIOUS IT EQUIPMENT (Lot 1 to 5)		
ITEMS	QTY	Technical Specifications and Schedule of Requirement
RFQ NO. 2021-66 Headset (USB)	449 units	<ul style="list-style-type: none"> ➤ Microphone Type: Bi-directional ➤ Input Impedance: 32 Ohm ➤ Sensitivity (headphone): 94 dBV/Pa +/- 3 dB ➤ Sensitivity (microphone): -17 dBV/Pa +/- 4 dB ➤ Frequency response (headset): 20Hz – 20kHz ➤ Frequency response (microphone): 100Hz – 10kHz ➤ Cable Length: 2.33 m ➤ Connections: USB-A compatible (1.1, 2.0, 3.0) ➤ Warranty: 2 Years Local Manufacturer's Warranty ➤ Delivery Period: 45 calendar days upon receipt of contract.
RFQ NO. 2021-67 Uninterruptible Power Supply (UPS)	341 units	<ul style="list-style-type: none"> ➤ Input Voltage: 220VAC ➤ Frequency: 50Hz – 60Hz ➤ Output Voltage: 220VAC ➤ Capacity VA/Wattage: 650VA/455Watts ➤ Number of Outlets: 4*NEMA ➤ Short Circuit: UPS cut off immediately ➤ Warranty: 1 year ➤ Delivery Period: 45 calendar days upon receipt of contract.
RFQ NO. 2021-68 Web Camera	449 units	<ul style="list-style-type: none"> ➤ Resolution: Full HD 1080P, 1920*1080 Pixels ➤ Lens Type: Full HD Glass Lens ➤ Viewing Angle: 70 Degrees ➤ Focus Type; Fixed Focus ➤ Focus Range: 60cm and beyond ➤ Built-in Mic.: Digital HD Omni-Directional Mic ➤ Output format: MJPEG ➤ Frame Rate: 30fps ➤ USB: USB 2.0



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		<ul style="list-style-type: none"> ➤ System Requirements Compatible with: Windows 7 / 8 / 8.1 /10 or later ➤ Works in USB Video Device Class (UVC) Mode: Mac OS 10.10 or later, Linux OS 2.6 or later, Chrome OS 6.0 of later, Android V6.0 or later ➤ Compatible with social and video calling software of the above system. ➤ Delivery Period: 45 calendar days upon receipt of contract.
RFQ NO. 2021-69 Network Switch	53 units	<ul style="list-style-type: none"> ➤ Interfaces: <ul style="list-style-type: none"> • LAN: 10/100/1000 (Gigabit Ethernet) • Connection: 22x RJ45, 2x RJ45/SFP ➤ General: <ul style="list-style-type: none"> • Type: 24 Port Switch • Design: Desktop/Rackmount • Power Supply: Intern ➤ Power Supply: <ul style="list-style-type: none"> • Mains voltage input: 100 – 240 V AC • Mains Frequency: 50/60 Hz ➤ Warranty: One year ➤ Delivery Period: 45 calendar days upon receipt of contract.
RFQ NO. 2021-70 WiFi Router	50 units	<ul style="list-style-type: none"> ➤ Interface: 3 10/100Mbps LAN Ports, 1 10/100Mbps LAN/WAN Port, 1 Micro SIM Card Slot ➤ Button: WPS/Reset button, Power Button On/Off Button ➤ External Power Supply: 12V/1A ➤ Antenna: 2 Detachable 4G LTE Antennas ➤ Wireless Security: 64/128 bit WEP, WPA/WPA2, WPA-PSK/WPA2-PSK encryptions ➤ Wireless Standards: IEEE 802.11ac/n/a 5GHz, IEEE 802.11b/g/n 2.4GHz ➤ Frequency: 2.4GHz and 5GHz ➤ Operating Modes: 3G/4G Router, Wireless Router ➤ Delivery Period: 45 calendar days upon receipt of contract.

ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROCUREMENT OF VARIOUS IT EQUIPMENT (Lot 1 to 5) (INSERT LOT NUMBER AND TITLE)

 SIGNATURE OVER PRINTED NAME
 OF AUTHORIZED REPRESENTATIVE,
 DESIGNATION AND PRINTED NAME OF COMPANY



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PRICE QUOTATION SHEET FINANCIAL BID

Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

PROCUREMENT OF VARIOUS IT EQUIPMENT (Lot 1 to 5)			BID QUOTATION
ITEMS	QTY	APPROVED BUDGET FOR THE CONTRACT	
Lot - 1 Headset (USB)	449 units	Eight Hundred Fifty-Nine Thousand Three Hundred Eighty-Six Pesos (Php859,386.00)	
Lot - 2 Uninterruptible Power Supply (UPS)	341 units	Five Hundred Eleven Thousand Five Hundred Pesos (Php511,500.00)	
Lot - 3 Web Camera	449 units	Five Hundred Thirty-Eight Thousand Eight Hundred Pesos (Php538,800.00)	
Lot - 4 Network Switch	53 units	Five Hundred Eighty-Three Thousand Pesos (Php583,000.00)	
Lot - 5 Wifi Router	50 units	Three Hundred Fifty Thousand Pesos (Php350,000.00)	
TOTAL		Two Million Eight Hundred Forty-Two Thousand Six Hundred Eighty-Six Pesos (Php2,842,686.00)	

Total Bid Price for the Project: (Inclusive of all taxes and bank charges)

**PROCUREMENT OF VARIOUS IT EQUIPMENT (Lot 1 to 5)
(INSERT LOT NUMBER AND TITLE):**

In Figures: _____

In Words: _____

***THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT.**

Bidder's authorized signature over printed name

Designation: _____

Name of Company: _____

Address: _____

Contact No: _____