

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney IV	PRC-DOLEB-ATY4-72-2017	23	65,604.00	Bachelor of Laws	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080		Office of the Director
2	Attorney III	PRC-DOLEB-ATY3-35-2008	21	52,554.00	Bachelor of Laws	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080		Office of the Director
3	Administrative Assistant III	PRC-DOLEB-ADAS3-64-2017	9	17,473.00	Completion of two-year studies in College	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Sub-professional) First Level Eligibility		Office of the Director
4	Chief Professional Regulations Officer	PRC-DOLEB-CPREGO-83-2017	24	73,299.00	Master's Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/ management learning and development intervention undertaken within the last five (5) years	Four (4) years of supervisory/ management experience	Career Service (Professional) Second Level Eligibility		Regulations Division
5	Professional Regulations Officer II	PRC-DOLEB-PREGO2-55-2008	13	24,224.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		Regulations Division
6	Professional Regulations Officer I	PRC-DOLEB-PREGO1-45-2008	11	20,179.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		Regulations Division

7	Professional Regulations Assistant	PRC-DOLEB-PREGA-62-2008	8	16,282.00	Completion of two years studies in College	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Sub-professional) First Level Eligibility		Regulations Division
8	Chief Professional Regulations Officer	PRC-DOLEB-CPREGO-82-2017	24	73,299.00	Master's Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory /management learning and development intervention undertaken within the last five (5) years	Four (4) years of supervisory/ management	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division
9	Supervising Professional Regulations Officer	PRC-DOLEB-SVPREGO-99-2017	22	58,717.00	Bachelor's Degree	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Application Section
10	Supervising Professional Regulations Officer	PRC-DOLEB-SVPREGO-100-2017	22	58,717.00	Bachelor's Degree	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Examination Section
11	Supervising Professional Regulations Officer	PRC-DOLEB-SVPREGO-101-2017	22	58,717.00	Bachelor's Degree	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Registration Section
12	Senior Professional Regulations Officer	PRC-DOLEB-SRPREGO-94-2017	19	42,099.00	Bachelor's Degree	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Application Section
13	Senior Professional Regulations Officer	PRC-DOLEB-SRPREGO-95-2017	19	42,099.00	Bachelor's Degree	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Examination Section

14	Senior Professional Regulations Officer	PRC-DOLEB-SRPREGO-96-2017	19	42,099.00	Bachelor's Degree	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Registration Section
15	Professional Regulations Officer III	PRC-DOLEB-PREGO3-91-2017	16	31,765.00	Bachelor's Degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Application Section
16	Professional Regulations Officer III	PRC-DOLEB-PREGO3-92-2017	16	31,765.00	Bachelor's Degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Examination Section

17	Professional Regulations Officer III	PRC-DOLEB-PREGO3-93-2017	16	31,765.00	Bachelor's Degree	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Registration Section
18	Professional Regulations Officer II	PRC-DOLEB-PREGO2-82-2017	13	24,224.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Application Section
19	Professional Regulations Officer II	PRC-DOLEB-PREGO2-83-2017	13	24,224.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Examination Section
20	Professional Regulations Officer I	PRC-DOLEB-PREGO1-43-2008	11	20,179.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Application Section
21	Professional Regulations Officer I	PRC-DOLEB-PREGO1-55-2008	11	20,179.00	Bachelor's Degree	None required	None required	Career Service (Professional) Second Level Eligibility		Licensure and Registration Division-Registration Section
22	Chief Administrative Officer	PRC-DOLEB-CADOF-62-2017	24	73,299.00	Master's Degree or Certificate in Leadership and Management from the CSC	Forty (40) hours of supervisory/management learning and development intervention undertaken within the last five (5) years	Four (4) years of supervisory/management experience	Career Service (Professional) Second Level Eligibility		Finance and Administrative Division
23	Supervising Administrative Officer	PRC-DOLEB-SADOF-61-2017	22	58,717.00	Bachelor's Degree	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility		Finance and Administrative Division

24	Accountant III	PRC-DOLEB-A3-61-2017	19	42,099.00	Bachelor's Degree in Commerce/Business Administration major in Accounting	Eight (8) hours of relevant training	Two (2) years of relevant experience	RA 1080		Finance and Administrative Division
25	Information Technology Officer I	PRC-DOLEB-ITO1-61-2017	19	42,099.00	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Finance and Administrative Division
26	Administrative Officer V (HRMO III)	PRC-DOLEB-ADOF5-85-2017	18	38,085.00	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Finance and Administrative Division
27	Administrative Officer V (Supply Officer III)	PRC-DOLEB-ADOF5-86-2017	18	38,085.00	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility		Finance and Administrative Division
28	Administrative Officer III (Records Officer II)	PRC-DOLEB-ADOF3-76-2017	14	26,494.00	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Finance and Administrative Division
29	Administrative Officer III (Cashier II)	PRC-DOLEB-ADOF3-77-2017	14	26,494.00	Bachelor's Degree relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility		Finance and Administrative Division
30	Administrative Assistant II	PRC-DOLEB-ADAS2-47-2008	8	16,282.00	Completion of two years studies in College	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Sub-professional) First Level Eligibility		Finance and Administrative Division
31	Administrative Aide VI	PRC-DOLEB-ADA6-38-2008	6	14,340.00	Completion of two years studies in College	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Sub-professional) First Level Eligibility		Finance and Administrative Division
32	Administrative Aide VI	PRC-DOLEB-ADA6-42-2008	6	14,340.00	Completion of two years studies in College	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Sub-professional) First Level Eligibility		Finance and Administrative Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 20, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Professional Regulation Commission

Human Resource Development Division

P. Paredes St., Sampaloc, Manila, 1008

prc.hrmd@gmail.com

OR

Professional Regulation Commission

Baguio Regional Office

Pine Lake View Building, No. 09 Otek Street

Corner Benjamin R-Salvoza Drive,

Brgy. Rizal Monument, 2600 Baguio City

baguio@prc.gov.ph

prc.baguio@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.